

Agenda for a meeting of the Audit and Standards Committee to be held in Committee Room 3 at Shire Hall, Warwick on Monday 19 November 2007 at 10:00 a.m.

1. General

(1) Apologies for absence

(2) Members' Disclosures of Personal and Prejudicial Interests

Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a prejudicial interest the Member must withdraw from the room unless one of the exceptions applies.

(3) Minutes of the Audit and Standards Committee meeting held on 25 September 2007 and matters arising.

STANDARDS ITEMS

2. Sixth Annual Assembly of Standards Committees 15-16 October 2007

(a) Councillor Mick Jones to report (Oral).

(b) Standards Board for England – Annual Assembly newsletter.

Report of the Strategic Director of Performance and Development.

This report attaches the latest issues of the Annual Assembly newsletter, The Daily Detail, from the Standards Board for England. This newsletter replaces this month's Bulletin and features a roundup of the recent Sixth Annual Assembly of Standards Committees. Also attached is the Local Filter summary from the Standards Board website. The next issue of the Bulletin will be published as normal in December 2007.

Recommendation

That the Committee notes the Sixth Annual Assembly Newsletter, The Daily Detail, and previous issues of The Daily Detail which were distributed during the Assembly.

For further information please contact Jean Hardwick, Principal Committee Administrator, Tel: 01926 412476 e-mail jeanhardwick@warwickshire.gov.uk.

AUDIT ITEMS

3. Adult Social Care Case Recording

Report of the Strategic Director of Adult, Health and Community Services.

This report updates the Committee on the progress that has been made since the formal audit in many of the self-auditing of case files.

Recommendation

That the Committee considers and comments on the progress that has been made in establishing an improved methodology for evidencing quantitative and qualitative data in case file audits, and agrees to receive further updates at its meetings in April and October 2008.

For further information please contact Liz Bruce, Head of Local Commissioning, Adult, Health and Community Services, Tel: 01926 742962 e-mail lizbruce@warwickshire.gov.uk

4. Any Other Business

which the Chair decides is urgent.

5. Report Containing Confidential or Exempt Information

To consider passing the following resolution:

'That members of the public be excluded from the meeting for item 6 below on the grounds that their presence would involve the disclosure of confidential or exempt information as defined in paragraphs 1,2 and 7 of the Local Government Act 1972'.

(NB. Copies of extracts describing exempt information are available in Warwickshire Libraries, the County Council Handbook and the Access to Information Register held in my office).

6. Internal Audit Work from 1st April 2007 to 30 September 2007

Report of the Strategic Director of Performance and Development.

This report summarises the results of internal audit work during the period 1 April 2007 to 30 September 2007.

Recommendation

That the Committee notes the report.

For further information please contact Garry Rollason, Audit and Risk Manager
Tel: 01926 412679 e-mail garryrollason@warwickshire.gov.uk and

Jim Graham
Chief Executive

Shire Hall,
Warwick
November 2007

Membership

Councillors Sarah Boad, Les Caborn, Mick Jones, Tim Naylor,
Bob Stevens and John Vereker CBE.

Independent Members: John Bridgeman CBE, (Chair) and Mark Magowan.

If you have any questions about this agenda please contact Jean Hardwick,
Principal Committee Administrator, Member Services, Performance and
Development Directorate, Tel. 01926 412476 or e-mail
petekeeley@warwickshire.gov.uk

Next meeting - 10:00 a.m. Monday 20 February 2008